



The Painesville Community Improvement Corporation
extends a cordial invitation to participate in:
2018 Party In The Park
Friday - Sunday July 13,14 & 15



Party In The Park is hosted by the Painesville Community Improvement Corporation (PCIC) which is a non-profit 501(c) 3, community based organization. All the proceeds from this fundraising event benefit the community through PCIC's various programs and grants. Attendance has grown to a record 60,000 during the three-day event. Party In The Park is held rain or shine, and records show that people from all over the USA attend.

We are proud to say that we are the largest *free* music festival in the Northeast that hosts more than 30 bands for non-stop music. *PITP* also includes a Kids Zone for ages 5 to 14 featuring huge inflatable activities, cultural and craft projects. Also included are business and non - profit booths. We offer a wide variety of foods to enjoy with the family and a Beer & Wine garden for the adults.

We hope that your organization will participate in this year's event. The *Party In The Park* has grown into such a popular event **space is very limited. We ask that you complete the application process as soon as possible to avoid missing out on a space!**

For further information about Party in the Park we suggest your check our website: www.parkpartyinfo.com

◆ All applicants for participation in *Party In The Park* food vending are required to submit the proper contract and fees according to the following schedule.

<u>Vendor Type</u>	<u>Contract Required</u>	<u>Fee by April 15th</u>	<u>Fee after April 15th</u>
Food - Profit	A – Food Vendor	\$515.00	\$615.00

Additional questions contact:	Food Vendors	food@parkpartyinfo.com
	All other Vendors	vendor@parkpartyinfo.com

NOTE: All Party in the Park coordinators are volunteers and have regular day jobs also! Do to the large volume of phone calls in recent years we are asking all of our vendors to please provide email addresses and communicate with us via email whenever possible. As you will see on the contract page an email address is required this year.

The official hotel of the Party in the Park is:

Quail Hollow Resort
11080 Concord Hambden Rd
Painesville, Ohio 44077
The hotel is offering special *Party in the Park* pricing. Contact at 440.497.1100. Be sure to mention the *Party in the Park Vendor Special*.

The official Bed & Breakfast of the Party in the Park

Steele Mansion
Historic Inn & Gathering Hub
348 Mentor Avenue
Painesville, Ohio 44077
Email: info@steelemansion.com
Phone: 440-639-7948

Painesville Community Improvement Corporation (PCIC)

Party In The Park Privilege Contract

This contract is subject to the following stipulations:

1. All payments are due and payable in the following manner: A non-refundable deposit of 50% due upon submitting contract. Balance to be paid to the *Party In The Park Committee* by June 1st 2018.
2. Food concessionaires must be covered by **liability insurance**. Proof of insurance must be submitted with contract. No contract shall be accepted as "good" unless "proof of insurance" is submitted.
3. Amusements, Exhibitors & Food Concessionaires are **NOT** permitted to arrive prior to 5:00 pm on Thursday. This contract becomes **null and void if not set up prior to 11:00 am on Friday**.
4. All amusements and food concessionaires shall remain open the entire day until 11:00 pm. All **vendors/exhibitors must remain open until 9:00 pm each night**. NO vendor may close before 9:00 pm on Sunday night. All amusements, exhibitors and food concessionaires are to vacate the premises within one hour after the closing of the event each night.
5. All amusements, exhibitors & food concessionaires must meet the rules and regulations set by the Fair Board of the State of Ohio, the Lake County Health Department and the City of Painesville Fire Prevention Bureau.
6. Both parties shall mutually agree that the *Party In The Park Committee* shall have full authority in the placement and operation of all participants.
7. All amusements, exhibitors and food concessionaires shall keep their area neat and clean at all times. The *Party In The Park Committee*, or its designee shall do trash pickup at your site. **All amusements, exhibitors and food concessionaires must pick up paper and debris around their stands or booths at the close of each evening or at any time it is necessary.**
8. Food concessionaires are responsible for acquiring their own food service license and must abide by the rules and regulations under such license. The PCIC shall not be held responsible for any violation to that contract. Questions regarding the food service license and regulations can be addressed by the Lake County General Health District (440) 350-2543.
9. All amusements, exhibitors and food concessionaires must also observe the following **City of Painesville regulations** for the *Party In The Park*.
 - *Automobiles or other vehicles will be permitted on Veteran's Memorial Park property ONLY for such time is required to unload or set up displays, booths or apparatus pertinent to the concession, except for trailers, vans, automobile units used exclusively for vending purposes. Vehicles must enter and leave by designated concrete sidewalks. Cars and trucks used to move such units will be instructed to park in special parking areas.*
 - *Any damage to the parks turf, plants, shrubs, flowers, benches, signs, monuments, trash containers, water fountains or other property will be the liability of the exhibitor or concessionaire.*
 - *Fires shall be permitted only in approved cooking units, located at designated areas. Open fires for cooking shall be limited to charcoal or charcoal products only. Charcoal fires shall be extinguished and disposed of only in designated containers. Each concessionaire **MUST PROVIDE THEIR OWN CONTAINERS AND HAUL AWAY ASHES DAILY.***
 - *Concessionaires shall provide adequate and sanitary wastewater disposal through holding tanks or other means. The City will designate one wastewater disposal site, and dumping times will be posted. Such wastewater must be disposed of in the designated sanitary sewer only. Vendors dumping into the street or other non-approved locations may be cause for shut down and assessment of fines.*
10. **Responsibility and Security:** We have 24 hour security walking throughout the park day and night however we cannot guarantee your individual items. By acceptance of this agreement, the Vendor expressly releases the PCIC, Party in the Park Committee and the City of Painesville of any and all liability for any damage, injury or loss to any personal or goods from any cause.
11. **Rules:** Exhibitors shall not assign, share or sublet all or any part of their assigned space. Exhibitors will not nail, screw or otherwise attach anything to columns, trees, etc. All trash must be put in the area trash containers. PCIC reserves the right to determine suitability of items for sale and/or show. No radio or music is to be played as bands will be playing throughout the festival. Committee reserves the right to limit number of participants in similar item categories.

PLEASE NOTE:

Receipt of application, fees and insurance does not constitute acceptance. The PCIC reserves the right to refuse, in whole or part, participation of an amusement, exhibitor or food concessionaire. Failure to comply with any part of this contract shall constitute grounds for denial of consideration for privilege in the following year.

2018 Party In The Park "Contract A" Food Vendor

The Painesville Community Improvement Corporation (PCIC) leases to the undersigned party space on their grounds to be used during the 2018 Party In The Park from July 13 to July 15, 2017. Information on this page is required and must be filled in completely.

Business/Organization: _____ Phone: _____

Contact Person: _____ Fax: _____

Address: _____ City _____ State _____ Zip _____

Email _____ Cell: _____

Chinese Auction item to be donated: _____ must be a \$25.00 value or more.

Food Vendor - For Profit

\$515.00 x _____ space(s) = \$ _____ if "Contract A" is received before April 15, 2018

\$615.00 x _____ space(s) = \$ _____ if "Contract A" is received after April 15, 2018

Vendors are limited to 3 Food Items to Serve. Please list below

#1 Food Choice _____

#2 Food Choice _____

#3 Food Choice _____

Beverages are not one of the three food choices. We limit the number of vendors selling specific items. All items are subject to Party in the Park committee approval.

A Non-Refundable minimum deposit of 50% is required upon submitting this contract. Balance is due before June 1st 2018 to ensure your space is reserved.

PCIC reserves the right to cancel this contract and re-sell the space referred to in this "Contract A" if the balance of amount due is not received before June 1st 2018.

We accept payment via MasterCard, Visa, Amex, Discover, and PayPal through our website at: www.parkpartyinfo.com.

We also accept checks made payable to "PCIC-Party in the Park". Please mail completed contract, Payment, proof of insurance and Trailer Space form to:

PCIC - Party In The Park

P.O. Box 415

Painesville, OH 44077

I/we have read all the Stipulations of the Painesville Community Improvement Corporation (PCIC) relating to *Party In The Park* and the City of Painesville relating to the use of Veteran's Memorial Park and acknowledge that I/we will comply fully with same, and hereby make application as a vendor/exhibitor. I/we hereby assume all risks and hazards incidental to the conduct of this activity, and do further hereby release, absolve, indemnify and hold harmless the PCIC and the City of Painesville.

This privileged contract is sold subject to all local necessary inspections, City Ordinances and the rules and regulations of the *Party In The Park*.

Contract will not be accepted unless proof of insurance is submitted with it.

Signature _____ Date _____

Questions contact: food@parkpartyinfo.com

ALL BLANKS MUST BE FILLED IN (One Drawing per Food, Game/Amusement Trailer)

WIDTH of trailer: _____ ft. Do **NOT** include Awning

LENGTH of trailer: _____ ft. Do **NOT** including Awning or Hitch

We **MUST** have accurate sizes - NO ESTIMATING or ADDING ON - space is VERY limited!

Is your trailer hitch removable? _____ If not, how far does it stick out from your trailer? _____

If your hitch is removable we request that you remove it.

Electrical Requirement 110 _____ or 220 / 30 AMPS _____ or 220 / 50 AMPS _____

You are required to supply the correct plug to fit our electrical boxes. No direct hookups unless pre arranged.

Our space is limited. We will try to provide an on-site space for your supply truck. You will be notified if this is possible.

Do you have a supply truck or trailer? _____ If yes, please give the length: _____

Supply Truck - Electrical Requirement 110 _____ or 220 / 30 AMPS _____ or 220 / 50 AMPS _____

Please Note This Change: There will be a \$25 *per linear foot surcharge* if the trailer that you bring does not match the drawn dimensions. We reserve the right to move your trailer to accommodate the increase size of the unit.

Please DRAW IN where your awnings are & where you serve from - this will determine the direction in which we place you.

Questions contact: food@parkpartyinfo.com



Draw in your awnings, doors, and service opening.

Trailer Length _____

Trailer Width _____

Hitch Length _____ (if not removable)

Awning Size _____